

School Emergency Drills
Documentation Form

- | <u>Type of Drill</u> | | <u>Type of Drill</u> | |
|--------------------------|-------------------------------------|--------------------------|--------------|
| <input type="checkbox"/> | Fire Drill (5 required) | X | Standard |
| | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/> | Shelter in Place Drill | <input type="checkbox"/> | Recess |
| 3 | Lockdown (Secure Mode) (3 required) | <input type="checkbox"/> | Other Events |

Name of Reporting School: Sand Creek Junior/Senior High School

Name of person conducting drill: John Peacock

Title of person conducting drill: 6 - 12 Dean of Students

Date of Drill: 6/5/18 Time drill was held: 9:24 a.m.

Exact time required to evacuate/shelter/secure: 4 minute 29 seconds

Total Participants: 426

This report is for emergency drill #3 for school year 2017-18.

Remarks: Checked all exterior doors as well as getting any students or staff that were outside of the building inside. All doors were secured, students and staff did an excellent job.

- Emergency Management Coordinator
Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coord.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Administration signature *John W. Peacock*