

# School Emergency Drills Documentation Form

- | <u>Type of Drill</u>     |                                   | <u>Type of Drill</u>     |              |
|--------------------------|-----------------------------------|--------------------------|--------------|
| <input type="checkbox"/> | Fire Drill (5 required)           | X                        | Standard     |
| 2                        | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/> | Shelter in Place Drill            | <input type="checkbox"/> | Recess       |
| <input type="checkbox"/> | Lockdown (3 required)             | <input type="checkbox"/> | Other Events |

Name of Reporting School: Sand Creek Junior/Senior High School

Name of person conducting drill: John W. Peacock

Title of person conducting drill: 6-12 Dean of Students

Date of Drill: 2/22/18 Time drill was held: 1:20 PM

Exact time required to evacuate/shelter/secure: 5 minute 24 seconds

Total Participants: 476

This report is for Tornado Safety Drill #2 for school year 2017-18.

Remarks: All went well. Reminded students that we need to remain silent so that all could hear real time updates to the situation.

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Administration signature *John W. Peacock*