

School Emergency Drills Documentation Form

- | <u>Type of Drill</u> | | <u>Type of Drill</u> | |
|--------------------------|-----------------------------------|--------------------------|--------------|
| <input type="checkbox"/> | Fire Drill (5 required) | X | Standard |
| 1 | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/> | Shelter in Place Drill | <input type="checkbox"/> | Recess |
| <input type="checkbox"/> | Lockdown (3 required) | <input type="checkbox"/> | Other Events |

Name of Reporting School: Sand Creek Junior/Senior High School

Name of person conducting drill: John W. Peacock

Title of person conducting drill: 6-12 Dean of Students

Date of Drill: 2/22/18 Time drill was held: 8:50 AM

Exact time required to evacuate/shelter/secure: 4 minute 48 seconds

Total Participants: 492

This report is for emergency drill #1 for school year 2017-18.

Remarks: All went smoothly. Reminded students that if this were a real drill that it would require them to remain silent so that all could hear real time updates to the situation.

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Administration signature *John W. Peacock*