

Sand Creek P.T.O. Treasurer's Report

December 2017

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Summary

Cash and Cash Equivalents

General Fund \$42,867.58

Less Current Liabilities

2017 Fall booth sales \$19,807
 2018 Fall booth sales \$ 5,163

Net Available after Current Liabilities \$17,898

2017/18 BUDGET

Account	2017/18 Budgeted Income	2017/18 Budgeted Expense	YTD Income	YTD Expense
Accounting Fees - expense		\$ 500		\$ 155
Aggie Grant Fund - expense		\$ 2,000		\$ 220
Donations-income / Contributions-expense	\$ 500	\$ 500	\$ 750	\$ 30
2017 Craft Show Fall Income* / Expense	\$ 15,000	\$ 3,000	\$ 9,748	\$ 2,565
2017 Craft Show Fall Kitchen Income / Expense	\$ 3,000	\$ 2,000	\$ 4,471	\$ 1,600
2018 Craft Show Fall Income / Expense			\$ 5,163	
Cutting Board Fundraiser			\$ 2,415	
Donuts with Dad - Expense		\$ 500		
Family Night Event - movie, ice/roller skating		\$ 750		
Fun Night Income / Expense	\$ 10,000	\$ 2,000	\$ 750	
Muffins with Mom - expense		\$ 500		
Open House - Expense	\$ -	\$ 500		\$ 48
Santa Shop Income / Expense			\$ 5,167	\$ 4,066
Scholarship Contribution - Expense		\$ 2,000		
Supplies Expense		\$ 300		\$ 72
Staff Appreciation Expense		\$ 800		
Teacher Mini-Grants		\$ 13,000		\$ 12,015
Totals	\$ 28,500	\$ 28,350	\$ 28,464	\$ 20,771

* Add \$10,059. for booth sales occurring 11/16-06/17.

Projected Balance after 2017/18 Income & Expenses \$18,048
 (net available + Budget income - Budget expenses)

Sand Creek PTO Reconciliation Detail

General Fund, Period Ending 12/31/2017

	Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance							52,630.37
Cleared Transactions							
Checks and Payments - 15 items							
Check		11/18/2017	4598	D Printer Inc	√	-55.00	-55.00
Check		11/27/2017	4595	Lisa Kay	√	-11.94	-66.94
Check		12/06/2017	4603	Sand Creek Schools	√	-5,171.80	-5,238.74
Check		12/06/2017	4602	Sand Creek Schools	√	-3,300.41	-8,539.15
Check		12/06/2017	4601	Sand Creek Schools	√	-2,499.13	-11,038.28
Check		12/06/2017	4607	Sand Creek Schools	√	-850.65	-11,888.93
Check		12/06/2017	4604	Sand Creek Schools	√	-559.43	-12,448.36
Check		12/06/2017	4600	Sand Creek Schools	√	-328.87	-12,777.23
Check		12/06/2017	4606	Hillsdale Daily News	√	-110.05	-12,887.28
Check		12/06/2017	4605	Blissfield Advance	√	-39.55	-12,926.83
Check		12/07/2017	4608	Lenawee Media Group	√	-339.91	-13,266.74
Check		12/14/2017	4609	Penguin Patch Holiday	√	-4,066.17	-17,332.91
Check		12/20/2017	4613	Aim Media Midwest	√	-160.00	-17,492.91
Check		12/20/2017	4612	MLive Media Group	√	-96.40	-17,589.31
Check		12/20/2017	4614	State Line Observer	√	-25.00	-17,614.31
Total Checks and Payments						-17,614.31	-17,614.31
Deposits and Credits - 8 items							
Deposit		12/04/2017			√	675.00	675.00
Deposit		12/05/2017			√	1,260.00	1,935.00
Deposit		12/11/2017			√	963.00	2,898.00
Deposit		12/11/2017			√	1,086.77	3,984.77
Deposit		12/11/2017			√	1,480.75	5,465.52
Deposit		12/11/2017			√	1,620.00	7,085.52
Deposit		12/20/2017			√	16.00	7,101.52
Deposit		12/20/2017			√	750.00	7,851.52
Total Deposits and Credits						7,851.52	7,851.52
Total Cleared Transactions						-9,762.79	-9,762.79
Cleared Balance						-9,762.79	42,867.58
Uncleared Transactions							
Checks and Payments - 2 items							
Check		12/20/2017	4610	The Toledo Blade Company		-99.00	-99.00
Check		12/20/2017	4611	the Exponent		-56.00	-155.00
Total Checks and Payments						-155.00	-155.00
Total Uncleared Transactions						-155.00	-155.00
Register Balance as of 12/31/2017						-9,917.79	42,712.58
Ending Balance						-9,917.79	42,712.58

Sand Creek PTO
Balance Sheet
As of December 31, 2017
Dec 31, 17

ASSETS

Current Assets

Checking/Savings

General Fund

42,712.58

Total Checking/Savings

42,712.58

Total Current Assets

42,712.58

TOTAL ASSETS

42,712.58

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Deposits - Booth Rental

Booth Rental Fall 2017

14,213.00

Booth Rental Fall 2018

5,163.00

Total Deposits - Booth Rental

19,376.00

Total Other Current Liabilities

19,376.00

Total Current Liabilities

19,376.00

Total Liabilities

19,376.00

Equity

Fund Balance - Restricted

1,036.13

Opening Bal Equity

75,799.85

Retained Earnings (Retained Earnings)

-48,086.35

Net Income

-5,413.05

Total Equity

23,336.58

TOTAL LIABILITIES & EQUITY

42,712.58

**Sand Creek PTO
Profit & Loss**

December 2017

Dec 17

Ordinary Income/Expense

Income

Donation	750.00
Fundraiser	1,260.00
Santa's Workshop Income	
2017 Secret Santa Shop	5,166.52
Total Santa's Workshop Income	<u>5,166.52</u>

Total Income 7,176.52

Expense

Aggie Grants	219.90
Craft Show 2017	
Advertising 2017	925.91
Kitchen 2017	850.65
Total Craft Show 2017	<u>1,776.56</u>

Mini-Grants 11,639.74

Santa's Workshop Expense 4,066.17

Total Expense 17,702.37

Net Ordinary Income -10,525.85

Net Income -10,525.85

Sand Creek PTO Deposit Detail

December 2017
Memo

Type	Date	Name		Account	Amount
Deposit	12/04/2017		Deposit	General Fund	675.00
		CRAFT SHOW FALL 2018	2018 Craft Show Booth Rental	Booth Rental Fall 2018	-675.00
					<u>-675.00</u>
Deposit	12/05/2017		Deposit	General Fund	1,260.00
		Cutting Board Fundraiser	Cutting Board Fund Raiser	Fundraiser	-1,260.00
					<u>-1,260.00</u>
Deposit	12/11/2017		Deposit	General Fund	1,480.75
		Santa's Workshop	Penguin Patch - Wed. Dec. 7, 2017	2017 Secret Santa Shop	-1,480.75
					<u>-1,480.75</u>
Deposit	12/11/2017		Deposit	General Fund	1,620.00
		Santa's Workshop	Penguin Patch Deposit - Tuesday, Dec. 6, 2017	2017 Secret Santa Shop	-1,620.00
					<u>-1,620.00</u>
Deposit	12/11/2017		Deposit	General Fund	963.00
		Santa's Workshop	Penguin Patch Deposit - Thursday, Dec. 7, 2017	2017 Secret Santa Shop	-963.00
					<u>-963.00</u>
Deposit	12/11/2017		Deposit	General Fund	1,086.77
		Santa's Workshop	Penguin Patch Sales - Friday, Dec 8, 2017	2017 Secret Santa Shop	-1,086.77
					<u>-1,086.77</u>
Deposit	12/20/2017		Deposit	General Fund	16.00
		Santa's Workshop	Penguin Patch Deposit - sales made during Gingerbread Night	2017 Secret Santa Shop	-16.00
					<u>-16.00</u>

Sand Creek PTO Deposit Detail

December 2017
Memo

Type	Date	Name	Account	Amount
Deposit	12/20/2017	Deposit	General Fund	750.00
		Donation from Sand Creek Sand Creek Communications Cc Communications	Donation	-750.00
				<u>-750.00</u>

Sand Creek PTO
Check Detail
December 2017

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	4600	12/06/2017	Sand Creek Schools		General Fund	
				Mini Grant - Equations Invoice #202	Mini-Grants	-328.87
						<u>-328.87</u>
Check	4601	12/06/2017	Sand Creek Schools		General Fund	
				Mini Grant Invoice #201 (inc. kiln @ \$2,164.94)	Mini-Grants	-2,499.13
						<u>-2,499.13</u>
Check	4602	12/06/2017	Sand Creek Schools		General Fund	
				Mini Grant - Invoice #199	Mini-Grants	-3,300.41
						<u>-3,300.41</u>
Check	4603	12/06/2017	Sand Creek Schools		General Fund	
				Mini Grant Invoice #200	Mini-Grants	-5,171.80
						<u>-5,171.80</u>
Check	4604	12/06/2017	Sand Creek Schools		General Fund	
				Mini Grant - Family Reading Night Invoice #203	Mini-Grants	-339.53
				Week	Aggie Grants	-219.90
						<u>-559.43</u>
Check	4605	12/06/2017	Blissfield Advance		General Fund	
				2017 Craft Show Ad Expense Invoice #153507	Advertising 2017	-39.55
						<u>-39.55</u>
Check	4606	12/06/2017	Hillsdale Daily News		General Fund	
				2017 Craft Show Ad Ex	Advertising 2017	-110.05
						<u>-110.05</u>

Sand Creek PTO
Check Detail
December 2017

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	4607	12/06/2017	Sand Creek Schools		General Fund	
				2017 Craft Show Cafeteria Expense - Gordon	Kitchen 2017	-850.65
						<u>-850.65</u>
Check	4608	12/07/2017	Lenawee Media Group		General Fund	
				2017 Craft Show Ad Expense Invoice #2101434	Advertising 2017	-339.91
						<u>-339.91</u>
Check	4609	12/14/2017	Penguin Patch Holiday Shoppe		General Fund	
				2017 Santa Shop Expense	Santa's Workshop	-4,066.17
						<u>-4,066.17</u>
Check	4610	12/20/2017	The Toledo Blade Company		General Fund	
				2017 Craft Show Ad Expense	Advertising 2017	-99.00
						<u>-99.00</u>
Check	4611	12/20/2017	the Exponent		General Fund	
				2017 Craft Show Ad Ex	Advertising 2017	-56.00
						<u>-56.00</u>
Check	4612	12/20/2017	MLive Media Group		General Fund	
				2017 Craft Show Ad Ex	Advertising 2017	-96.40
						<u>-96.40</u>
Check	4613	12/20/2017	Aim Media Midwest		General Fund	
				2017 Craft Show Ad Ex	Advertising 2017	-160.00
						<u>-160.00</u>

Sand Creek PTO
Check Detail
December 2017

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	4614	12/20/2017	State Line Observer		General Fund	
				2017 Craft Show Ad Ex	Advertising 2017	-25.00
						<u>-25.00</u>