

**School Emergency Drills
Documentation Form**

- | <u>Type of Drill</u> | <u>Type of Drill</u> |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Safety Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill | <input type="checkbox"/> Recess |
| <input type="checkbox"/> Lockdown (3 required) | <input type="checkbox"/> Other Events |

Name of Reporting School: Ruth Mc Gregor Elem.

Name of person conducting drill: Vicky Strang

Title of person conducting drill: Principal

Date of Drill: 3/27/17 Time drill was held: 8:00 AM PM

Exact time required to evacuate/shelter/secure: 1:45

Total Participants: 417

This report is for emergency drill # 5 for school year 2016-17

Signature: Vicky Strang

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____