

Sand Creek P.T.O. Treasurer's Report

December 2016

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Summary

Cash and Cash Equivalents

General Fund \$42,628.46

Less Current Liabilities

2016 Fall booth sales \$12,714
2017 Fall booth sales \$4,983

Net Available after Current Liabilities \$24,931

2016/17 BUDGET

Account	2016/17 Budgeted Expense	2016/17 Budgeted Income	YTD Income	YTD Expense
Accounting Fees - expense	\$ 1,000			
Aggie Grant Liason Fund - expense	\$ 2,000			
Donations-income / Contributions-expense	\$ 1,200		\$ 384	\$ 25
Craft Show Fall Income / Expense	\$ 3,000	\$ 15,000	\$ 8,514	\$ 2,753
Craft Show Fall Kitchen Income / Expense	\$ 2,000	\$ 3,000	\$ 4,090	\$ 1,641
Donuts with Dad - expense	\$ 500			
Lock-In	\$ -	\$ -	\$ 240	\$ 194
Muffins with Mom - expense	\$ 500			
Playground expense	\$ -	\$ -		
Santa's Workshop Income / Expense	\$ -	\$ -		
Open House	\$ -	\$ -		
Scholarship Contribution - Expense	\$ 2,000			
Supplies Expense	\$ 300			
Staff Appreciation Expense	\$ 800			
Teacher Mini-Grants	\$ 18,000			\$ 12,521
Misc Fundraisers		\$ 3,000		
Totals	\$ 31,300	\$ 21,000	\$ 13,227	\$ 17,134

Projected Balance after 2016/17 Income & Expenses \$14,631

(net available + Budget income - Budget expenses)

Sand Creek PTO Reconciliation Detail

General Fund, Period Ending 12/31/2016

	Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance							45,121.73
Cleared Transactions							
Checks and Payments - 19 items							
	Check	11/02/2016	4526	D Printer Inc	√	-55.00	-55.00
	Check	11/10/2016	4528	Creative Graphics, Inc.	√	-285.00	-340.00
	Check	11/10/2016	4529	Sand Creek Schools	√	-94.08	-434.08
	Check	12/11/2016	4542	The Daily Telegram	√	-310.00	-744.08
	Check	12/11/2016	4541	Hillsdale Daily News	√	-110.05	-854.13
	Check	12/11/2016	4540	The Toledo Blade Company	√	-99.00	-953.13
	Check	12/11/2016	4539	Sand Creek Schools	√	-86.50	-1,039.63
	Check	12/11/2016	4537	D Printer Inc	√	-75.00	-1,114.63
	Check	12/11/2016	4538	State Line Observer	√	-25.00	-1,139.63
	Check	12/14/2016	4544	Sand Creek Schools	√	-634.94	-1,774.57
	Check	12/14/2016	4545	Lake Erie West	√	-155.60	-1,930.17
	Check	12/15/2016	4548	Sand Creek Schools	√	-917.05	-2,847.22
	Check	12/15/2016	4546	MLive Media Group	√	-96.40	-2,943.62
	Check	12/15/2016	4547	the Exponent	√	-56.00	-2,999.62
	Check	12/15/2016	4549	Beth Stover	√	-50.00	-3,049.62
	Check	12/20/2016	4551	Lisa Kay	√	-62.81	-3,112.43
	Check	12/20/2016	4550	Beth Stover	√	-50.00	-3,162.43
	Check	12/20/2016	4543	The Advance	√	-39.55	-3,201.98
	Check	12/20/2016	4552	Jessica Hazelwood	√	-31.29	-3,233.27
	Total Checks and Payments					-3,233.27	-3,233.27
Deposits and Credits - 3 items							
	Deposit	12/01/2016			√	100.00	100.00
	Deposit	12/01/2016			√	100.00	200.00
	Deposit	12/19/2016			√	540.00	740.00
	Total Deposits and Credits					740.00	740.00
	Total Cleared Transactions					-2,493.27	-2,493.27
	Cleared Balance					-2,493.27	42,628.46
Uncleared Transactions							
Checks and Payments - 1 item							
	Check	12/20/2016	4553	Sand Creek Schools		-183.92	-183.92
	Total Checks and Payments					-183.92	-183.92
Deposits and Credits - 2 items							
	Deposit	12/07/2015					0.00
	Deposit	01/07/2016					0.00
	Total Deposits and Credits					0.00	0.00
	Total Uncleared Transactions					-183.92	-183.92

Sand Creek PTO Reconciliation Detail

General Fund, Period Ending 12/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Register Balance as of 12/31/2016					-2,677.19	42,444.54
Ending Balance					-2,677.19	42,444.54

Sand Creek PTO Profit & Loss

Dec 16 December 2016

Ordinary Income/Expense	
Expense	
Craft Show 2016	
Advertising 2016	891.60
Kitchen 2016	917.05
Craft Show 2016 - Other	<u>161.50</u>
Total Craft Show 2016	1,970.15
Lock In	-345.90
Mini-Grants	<u>818.86</u>
Total Expense	<u>2,443.11</u>
Net Ordinary Income	<u>-2,443.11</u>
Net Income	<u><u>-2,443.11</u></u>

**Sand Creek PTO
Balance Sheet
As of December 31, 2016**

Dec 31, 16

ASSETS

Current Assets

Checking/Savings

General Fund

42,444.54

Total Checking/Savings

42,444.54

Other Current Assets

Cash Box

Craft Show Cash Box

-0.25

Total Cash Box

-0.25

Secret Santa Shop (Items purchased for next school year's Santa Shop)

2015 Santa Shop

-1,899.96

Total Secret Santa Shop (Items purchased for next school year's Santa Shop)

-1,899.96

Total Other Current Assets

-1,900.21

Total Current Assets

40,544.33

TOTAL ASSETS

40,544.33

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Deposits - Booth Rental

Booth Rental Fall 2015

12,700.00

Booth Rental Fall 2016

12,714.00

Booth Rental Fall 2017

4,983.00

Total Deposits - Booth Rental

30,397.00

Total Other Current Liabilities

30,397.00

Total Current Liabilities

30,397.00

Total Liabilities

30,397.00

Equity

Fund Balance - Restricted

1,036.13

Opening Bal Equity

75,799.85

Retained Earnings (Retained Earnings)

-59,932.52

Net Income

-6,756.13

Total Equity

10,147.33

TOTAL LIABILITIES & EQUITY

40,544.33

Sand Creek PTO Deposit Detail

Type	Date	Name	December 2016 Memo	Account	Amount
Deposit	12/01/2016		Deposit	General Fund	100.00
		CRAFT SHOW FALL 2017	2017 Booth Rental	Booth Rental Fall 2017	-100.00
TOTAL					<u>-100.00</u>
Deposit	12/01/2016		Deposit	General Fund	100.00
		CRAFT SHOW FALL 2017	2017 Booth Rental	Booth Rental Fall 2017	-100.00
TOTAL					<u>-100.00</u>
Deposit	12/19/2016		Deposit	General Fund	540.00
		Lock In	\$200 TLC, \$100 Old National, \$240 ticket sales	Lock In	-540.00
TOTAL					<u>-540.00</u>

Sand Creek PTO Check Detail

December 2016

Num	Date	Name	Memo	Account	Paid Amount
4537	12/11/2016	D Printer Inc		General Fund	
			2016 Craft Show - 3 part receipts invoice 3338	Craft Show 2016	-75.00
					<u>-75.00</u>
4538	12/11/2016	State Line Observer		General Fund	
			2016 Craft Show - 4" ad	Advertising 2016	-25.00
					<u>-25.00</u>
4539	12/11/2016	Sand Creek Schools		General Fund	
			2016 Craft Show - copy expense rules, door prizes, misc signs	Craft Show 2016	-86.50
					<u>-86.50</u>
4540	12/11/2016	The Toledo Blade Company		General Fund	
			2016 Craft Show Advertising #100539	Advertising 2016	-99.00
					<u>-99.00</u>
4541	12/11/2016	Hillsdale Daily News		General Fund	
			2016 Craft Show Ad	Advertising 2016	-110.05
					<u>-110.05</u>
4542	12/11/2016	The Daily Telegram		General Fund	
			2016 Craft Show Advertisement #02101434	Advertising 2016	-310.00
					<u>-310.00</u>
4543	12/20/2016	The Advance		General Fund	
			2016 Craft Show Invoice 152084	Advertising 2016	-39.55
					<u>-39.55</u>

Sand Creek PTO Check Detail

December 2016

Num	Date	Name	Account	Paid Amount
4544	12/14/2016	Sand Creek Schools	General Fund	
		Water Table (Gossman), 1st grade reading night (Rozeboom)	Mini-Grants	-634.94
				<u>-634.94</u>
4545	12/14/2016	Lake Erie West	General Fund	
		2016 Craft Show advertising #40005129	Advertising 2016	-155.60
				<u>-155.60</u>
4546	12/15/2016	MLive Media Group	General Fund	
		2016 Craft Show Advertising invoice #1000581681	Advertising 2016	-96.40
				<u>-96.40</u>
4547	12/15/2016	the Exponent	General Fund	
		2016 Craft Show Advertising	Advertising 2016	-56.00
				<u>-56.00</u>
4548	12/15/2016	Sand Creek Schools	General Fund	
		2016 Craft Show Kitchen Expense - Gordon Foods	Kitchen 2016	-917.05
				<u>-917.05</u>
4549	12/15/2016	Beth Stover	General Fund	
		2016 Drop and Shop - face painting	Lock In	-50.00
				<u>-50.00</u>
4550	12/20/2016	Beth Stover	General Fund	
		2016 Drop & Shop - face painting (stayed for 2 hours)	Lock In	-50.00
				<u>-50.00</u>
4551	12/20/2016	Lisa Kay	General Fund	

Sand Creek PTO Check Detail

December 2016
Memo

Num	Date	Name	Account	Paid Amount
		2016 Drop & Shop Supplies	Lock In	-62.81
				<u>-62.81</u>
4552	12/20/2016	Jessica Hazelwood	General Fund	
		2016 Drop & Shop Supplies	Lock In	-31.29
				<u>-31.29</u>
4553	12/20/2016	Sand Creek Schools	General Fund	
		2016 Mini-Grant Equations Substitutes (2)	Mini-Grants	-183.92
				<u>-183.92</u>