

School Emergency Drills Documentation Form

- | <u>Type of Drill</u> | <u>Type of Drill</u> |
|--|---------------------------------------|
| <input type="checkbox"/> Fire Drill (5 required) | X Standard |
| 1 Tornado Safety Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Shelter in Place Drill | <input type="checkbox"/> Recess |
| <input type="checkbox"/> Lockdown (3 required) | <input type="checkbox"/> Other Events |

Name of Reporting School: Sand creek Junior/Senior High School

Name of person conducting drill: Matt Benge

Title of person conducting drill: 6-8 Principal/6-12 Dean of Students

Date of Drill: 10/18/16 Time drill was held: 10:37AM

Exact time required to evacuate/shelter/secure: 3 minute 32 seconds

Total Participants: 480

This report is for emergency drill #1 for school year 2016-17.

Remarks: All went smoothly. Reminded (Middle School) students that if this were a real drill that it would require them to remain silent so that all could hear real time updates to the situation. (High School) was great.

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's Signature: 