

School Emergency Drills Documentation Form

- Type of Drill**
- Fire Drill (5 required)
 - Tornado Safety Drill (2 required)
 - Shelter in Place Drill
 - Lockdown (3 required)

- Type of Drill**
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Ruth M^cGregor Elem

Name of person conducting drill: Vicky Strong

Title of person conducting drill: Principal

Date of Drill: 10/10/16 Time drill was held: 11:10 AM PM

Exact time required to evacuate/shelter/secure: 1:44

Total Participants: 417

This report is for emergency drill # 4 for school year 2016-17.

Signature: Victoria Strong #3 Fire drill

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coord.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____