

School Emergency Drills Documentation Form

- | <u>Type of Drill</u> | | <u>Type of Drill</u> | |
|--------------------------|-----------------------------------|--------------------------|--------------|
| 1 | Fire Drill (5 required) | X | Standard |
| <input type="checkbox"/> | Tornado Safety Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/> | Shelter in Place Drill | <input type="checkbox"/> | Recess |
| <input type="checkbox"/> | Lockdown (3 required) | <input type="checkbox"/> | Other Events |

Name of Reporting School: Sand Creek Junior/Senior High School

Name of person conducting drill: Matt Benge

Title of person conducting drill: 6-8 Principal/6-12 Dean of Students

Date of Drill: 9/16/16 Time drill was held: 1:17 pm

Exact time required to evacuate/shelter/secure: 2 Minutes 08 Seconds

Total Participants: 495

This report is for emergency drill # 1 for school year 2016-17.

Remarks: The drill was completed successfully without any issues reported.

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature

