

School Emergency Drills Documentation Form

- Type of Drill**
- Fire Drill (5 required)
 - Tornado Safety Drill (2 required)
 - Shelter in Place Drill
 - Lockdown (3 required)

- Type of Drill**
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Ruth McGregor Elementary

Name of person conducting drill: Vicky Strong

Title of person conducting drill: Principal

Date of Drill: 9/16/16 Time drill was held: 2:10 AM PM

Exact time required to evacuate/shelter/secure: ~~0000~~ 1:30

Total Participants: 415

This report is for emergency drill # 2 for school year _____

Signature: Victoria Lee Strong
Secure Mode

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____