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# *Volunteer Application*

*2015/2016 School Year*

**(Please note only one application required per person, not per student)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Children's Name(s): \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

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\_\_\_\_\_ Classroom Volunteer  
Specify: \_\_\_\_\_

\_\_\_\_\_ Help with the Daddy  
Daughter Dance

\_\_\_\_\_ Chaperone on class field trips

\_\_\_\_\_ Mom & Sons Night

\_\_\_\_\_ Library Volunteer

\_\_\_\_\_ Mileage Club in May

\_\_\_\_\_ Volunteer for the PTO

\_\_\_\_\_ Junior Achievement Presenter

\_\_\_\_\_ Help with the fall fundraiser

**Classroom/Library Volunteer Information**

Preferred day: \_\_\_\_\_

Preference (Circle One):    Once a week            Every other week            Once a month

What times are you available? \_\_\_\_\_

\_\_\_\_\_ I am unable to commit to volunteering on a regular basis, but would like to help with special projects.

**Person to be Notified in case of an Accident or Emergency**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_



**VOLUNTEER APPLICATION 2015/2016 SCHOOL YEAR**

**CRIMINAL CONVICTION HISTORY CONSENT FORM**

As a prospective employee/volunteer of Sand Creek Community Schools, I understand that it is this agency's policy to secure conviction criminal history information as part of their pre-employment screening process using the information provided below.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Maiden or former name (s) previously used: \_\_\_\_\_

Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ Race: \_\_\_\_\_ Sex: \_\_\_\_\_

I understand that the above information is required by the Central Records Division of the Michigan State Police, Lansing, Michigan.

I authorize the Sand Creek Community Schools to utilize the above information for the sole purpose of obtaining a conviction only criminal history file search.

Signature of Prospective Employee/Volunteer: \_\_\_\_\_ Date: \_\_\_\_\_

Have you ever been convicted of or pled guilty to a felony or misdemeanor other than a minor traffic violation?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Are there any felony charges pending against you? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

**PLEASE READ CAREFULLY**

I hereby authorize and unqualifiedly grant permission to the Sand Creek Community Schools and its administration to make inquiries and to obtain any records from law enforcement and/or judicial authorities to determine whether any record of criminal conviction exists, and whether any felony charges are pending against me, including the nature of the offenses.

I certify that the statements contained in this application are true and complete.

Applicant's Signature (if under 18 requires parent signature)

Date

**OFFICE USE**

\_\_\_\_\_ Approved Date: \_\_\_\_\_ Initial: \_\_\_\_\_

\_\_\_\_\_ Denied: Reason