



SAND CREEK COMMUNITY SCHOOLS

6518 Sand Creek Hwy.
Sand Creek, MI 49279
Phone: 517-436-3108
Fax: 517-436-3143
Website: sc-aggies.us

Educational Experience

	Name and location of school	Diploma/Degree Received
High School		
College		
Trade or Business School		

Additional skills: _____

Military Service

Branch of Service	Dates of Service	Duties/Special Training

References

(Three persons not related to you, whom you have known for at least a year)

Name	Relationship	Address	Telephone #1	Telephone #2



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Employment History

(Four most recent positions)

Date DD/YYYY	Name and address of employer	Telephone #/ Salary	Position/ Supervisor	Reason for leaving
From:				
To:				
From:				
To:				
From:				
To:				
From:				
To:				



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Bus Driver Applicants

Type of driver's license: _____

Expiration date: _____ Driver's license #: _____

Authorization

(Please read carefully before signing)

- 1) I hereby authorize Sand Creek Community Schools to make pre-employment inquiries to verify the contents of my application for employment and/or the contents of my resume and any representations made verbally or in any letter of interest that I may have submitted.
- 2) I authorize Sand Creek Community Schools to contact my personal references or former/current employers to obtain information concerning my character, reputation and/or work experience.
- 3) Further, I authorize Sand Creek Community Schools to make inquiries and obtain any records from law enforcement and/or judicial authorities to determine whether any record of criminal conviction exists and whether there are any felony charges pending against me, including the nature of the offenses.
- 4) I understand that if I am hired this application will become part of my permanent file and that any misrepresentation, misleading or untruthful statement(s) or omission(s) is cause for dismissal.

Signature of applicant: _____ **Date:** _____

It is the policy of Sand Creek Community School District that no person shall, on the basis of race, color, national origin, sex or handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment.



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STATEMENT OF UNDERSTANDING FOR CONDITIONAL EMPLOYMENT

Pursuant to 1993 Public Act 68, I, _____, represent that (check one)

_____ 1. I have not been convicted of, or pled guilty or nolo contendere (no contest) to any crimes.

_____ 2. I have been convicted of or pled guilty or nolo contendere (no contest) to the following crimes (use separate sheet to explain nature of conviction, date and _____ court)

a. _____

b. _____

c. _____

I understand and agree that pursuant to 1993 Public Act 68:

- (1) The Board of Education of the school district or government body of the nonpublic school (the "School") must request a criminal history check and criminal records check on me from the Central Records Division of the Michigan Department of State Police and the Federal Bureau of Investigation ("FBI");
- (2) Until the aforementioned checks are received and reviewed by the School, I am regarded as a conditional employee;
- (3) If the information on the aforementioned checks received from the Department of State Police and/or FBI is not the same as my representation(s) above respecting either the absence of any conviction(s) or any crimes of which I have been convicted, my employment contract is voidable at the option of the School.

Signature

Date



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1230B AUTHORIZATION AND RELEASE

I, _____, the undersigned applicant for employment with the Sand Creek Community Schools, authorize my current and former employer(s) to disclose to the Sand Creek Community Schools any unprofessional conduct by me and to make available to the Sand Creek Community Schools copies of all documents which relate to that unprofessional conduct in my personnel records maintained by my current or former employer(s).

I understand that this authorization and release applies to any act of “*Unprofessional Conduct*” as that term is defined in section 1230B of the revised school code, meaning one or more acts of misconduct; one or more act of immorality, moral turpitude, or inappropriate behavior involving a minor; or commission of a crime involving a minor.

In addition, I release my current and former employer(s) and their employees acting on their behalf from all liability for providing the information described in this authorization to the Sand Creek Community schools.

Finally, I waive the right to receive written notice (specified by section 6 of The Bullard-Plawecki Employee Right to Know Act) from my current and former employer(s) for the disclosure of the information described in this authorization to the Sand Creek Community Schools.

Signature _____ **Date** _____